



# **Luton Central SDA Church**

Departmental Reports

for

Business Meeting

14 September 2016

*(Revision 1.0)*

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**Church Clerk (G Gunter)****Luton Central Membership Statistics**

Membership at start of 2016 was	<b>311</b>
Membership to-date is	<b>321</b>

**Church Membership Movements**

		Qtr Ending 31 Mar 2016	Qtr Ending 31 Jun 2016	Qtr Ending 30 Sept 2016	Qtr Ending 31 Dec 2016	Totals
<b>Number Added in:</b>						
Baptism		0	3	8	0	11
Profession of Faith		0	0	1	0	1
Transfer In	Local	0	0	0	0	0
	Foreign	0	2	0	0	2
<b>Number Removed by:</b>						
Death		0	0	0	0	0
Apostasy/Missing		0	0	0	0	0
Transfer Out	Local	- 3	- 1	0	0	- 4
	Foreign	0	0	0	0	0
<b>Summary:</b>						
Gain/Loss		- 3	4	9	0	<b>10</b>
Membership at the end of quarter*		308	312	321	<b>0</b>	

## Conference Treasurer (R King)

<b>Department/Ministry:</b> Conference Treasury	<b>Period Covering:</b> Jan - Aug 2016
<b>Author:</b> Richard King	<b>Date:</b> 4 September '16

Month	Offerings 2016														Totals	
	Local Funds					Conference Funds									Total	Gift Aid Total
	Church Budget / Small Donations	Church Building	Youth / Children	Good Samaritan	Other	Comm Services	Tithe	Sabbath School	ADRA	13th Sabbath	Week of Sacrifice	Birthday & Thanks	Conference Development	Other		
					Adventurers											
January	£ 1,883.33	£ 68.50	£ 123.00	£ 15.00	£ 314.00	£ -	£ 13,518.76	£ 817.58	£12.00			£ 95.20			£ 16,847.37	£ 11,414.64
February	£ 1,325.66	£ 63.50	£ 31.00	£ 14.47	£ -	£ 20.00	£ 8,559.38	£ 606.69	£40.00			£ 40.00			£ 10,700.70	£ 6,190.78
					Men's Ministry											
March	£ 1,788.63	£ 56.50	£ 43.00	£ 297.61	£ 10.00	£ 10.00	£ 9,334.99	£ 779.74	£10.00	£ 1.00		£ 30.00			£ 12,361.47	£ 7,792.17
April	£ 1,959.68	£ 60.50	£ 111.00	£ 83.14	£ -	£ -	£ 11,284.34	£ 860.79	£ 5.83	£ 5.00		£ 40.00			£ 14,410.28	£ 8,370.42
May	£ 1,711.85	£ 82.50	£ 47.50	£ 10.00	£ -	£ 20.00	£ 9,060.01	£ 776.70	£ 5.00			£ 32.00			£ 11,745.56	£ 8,064.26
June	£ 1,603.41	£ 78.60	£ 44.00	£ 214.03	£ -	£ 10.00	£ 6,877.50	£ 506.20	£ -	£ 5.00		£ 100.00			£ 9,438.74	£ 5,159.83
					Concert									Hope Chan		
July	£ 1,872.59	£ 94.05	£ 46.00	£ 17.51	£ 770.11	£ 10.00	£ 12,319.17	£ 697.65		£ 5.00		£ 40.00		£ 5.00	£ 15,877.08	£ 8,563.26
August	£ 1,365.85	£ 56.10	£ 128.75	£ 198.20		£ 10.00	£ 6,929.48	£ 654.91	£ 5.00						£ 9,348.29	£ 6,277.04
September															£ -	
October															£ -	
November															£ -	
December															£ -	
<b>Totals</b>	£13,511.00	£ 560.25	£ 574.25	£ 849.96	£ 1,094.11	£ 80.00	£ 77,883.63	£5,700.26	£77.83	£ 16.00	£ -	£ 377.20	£ -	£ 5.00	£ 100,729.49	£ 61,832.40



**Social Committee (S Gwasira)**

<b>Department/Ministry:</b> Social Committee	<b>Period</b> 3 <sup>rd</sup> Quarter
_____	<b>Covering:</b> _____
<b>Author:</b> Sevi Gwasira	<b>Date:</b> 31 August 2016
_____	_____

**List the actions passed by your Department/Ministry during this period:**

1. Networking with different individuals from both South and North England Conference in order to reach a versatile audience.
2. Advertising events such as the concert through the use of posters, social media and face-to-face advertisement.

**List the major achievements of your Department/Ministry for this period:**

1. We had a successful concert, which was held on 9th July, and the turnout exceeded our expectation.
2. We had a Boat Trip on the 31<sup>st</sup> July which was well attended
3. We had another trip to Great Yarmouth on the 21<sup>st</sup> August, which had a good turnout with 2 coaches filled to capacity.

**List the major plans of your Department/Ministry for next quarter:**

1. We are planning to have a social on the 22<sup>nd</sup> October. All members and non-members are invited and the venue will be announced in due course.
2. We are planning a Banquet in December. This will be for everyone, starting from the age

of 16 and over. Come DINE with us - NOT TO BE MISSED

**Comments:**

The SOCIAL TEAM which includes;

Sister Sevi

Sister Angela

Sister Abigail

Elder Nyamboki

We agreed to work as a TEAM and came to a conclusion that anything we plan to do, we will be in support of each other by attending or contributing in some way or another.

We are aiming to bring souls to Christ through all these social events.

We want to get to know each other as a family.

We are encouraging everyone to join in these events, Pastor and his wife, Elders and their wives and all departments to work together and support all the events.



**Communications (P Alang'o)**

<b>Department/Ministry:</b> Communications	<b>Period</b> 3 <sup>rd</sup> Quarter
_____	<b>Covering:</b> _____
<b>Author:</b> Peter Alang'o	<b>Date:</b> 04/09/2016
_____	_____

**List the actions passed by your Department/Ministry during this period:**

1. The pastor through the board, requested for the team to source out cheaper broadband service for the church.

2. Pastor suggested that I replace the pulpits logo and letters as some are missing. I have consulted with the conference on the best place to source them and yet to be signposted in the right direction. Hence the task is still ongoing.

3. Repairing the photocopier to ensure good quality bulletins are produced. As a team we continue to work with individuals to repair what we have to ensure this aspect is achieved. The task in question is still ongoing as a result.

**List the major achievements of your Department/Ministry for this period:**

1. The team has changed the broadband package used by the church after consultation with various providers.

2. Communications team continues to work with other departments in ensuring information is delivered to the church members in order to create awareness.

3. Part of the photocopier repairs has been done and the remaining will be completed in due course.

**List the major plans of your Department/Ministry for next quarter:**

1. We suggest that the church accepts the bulletins to be uploaded to the church website hence print fewer copies. This would minimise cost in the long run.

2. Continue to work in partnership with other departments in ensuring that information is delivered to the church members with ease at all times.

3. Proposing to merge the three teams and call it communications and media team.

4. For the church to be in a position of providing live streaming services which will cater for individuals who are unable to attend the church on that day but most importantly, it will foster the progression of the ministry to the community at large.

**Local Treasurer (H Mokaya)**

<b>Department/Ministry:</b> Local Treasurer	<b>Period Covering:</b> 3 <sup>rd</sup> Quarter
<hr/>	<hr/>
<b>Author:</b> Henry Mokaya	<b>Date:</b> 9 September '16
<hr/>	<hr/>

Income			
Church Budget Offering (CBO)		13,432.40	
CBO Target		27430	
Target CBO Surplus /(Deficit)		-13,997.60	
Actual spent from CBO		11,581.85	
Actual CBO Surplus/(Deficit)		1,850.55	
Reserves			92,238.34
Savings Account			668.32
Current Account			26,529.95
Gift Aid Tax Refund		4,266.15	
Miscellaneous Income			12,192.61

## Operating Expenses

	Budget 2016	B/F 2015	Income	Spent	Balance 2016
Church Building Maintenance	4500	30.38	560.25	514.77	4575.86
Cleaner	2080			960	1120
Cleaning Materials	1000			262.28	737.72
Delegates/training	1000			411	589
Flowers	400			204.79	195.21
Heating & Lighting	6000			2802.07	3197.93
Insurance	3200			3658.5	-458.5
Library	200			0	200
Miscellaneous	500			134.8	365.2
Sabbath School Quarterlies	300			170	130
Telephone	600			458.82	141.18
Water Rates	200			79.99	120.01
<b>Sub Total</b>	<b>19980</b>	<b>30.38</b>	<b>560.25</b>	<b>9657.02</b>	<b>10913.61</b>
Local Evangelistic Expenses					0
	Budget 2016	B/F 2015			Balance 2016
Adult Sabbath school	150			0	150
Adventurers	450		1039	452.17	1036.83
AYS	250		0	120	130
British & Foreign Bible Society	50		0	0	50
Children Sabbath School	250	135	0	0	385
Children 's Choir ( Promise)	100		97.26	0	197.26
Communication	200		0	122.45	77.55
Community services	150	682.91	80	200	712.91
Education	100		0	0	100
Evangelism	500		0	0	500
Family Life	200		0	0	200
Health & Temperance	100		0	0	100
Pathfinders	650		16718.22	17324	44.22
Personal Ministries	150		0	51.95	98.05
Prison Ministries	100		0	0	100
Samaritan Local Relief		2216.08	849.96	200	2866.04
Social Club	100		0	100	0
Men's Ministries	200		10	65.65	144.35
Women Ministries	200		257.53	282.53	175
Youth & Children Evangelism	50	1223.18	574.28	194.79	1652.67
<b>Sub Total</b>	<b>3950</b>	<b>4257.17</b>	<b>19626.25</b>	<b>19113.54</b>	<b>8719.88</b>
Local Development					
Church School Subsidy	1000		0	0	1000
Children's fundraising	0	646.62	0	0	646.62

Fund Raising Committee		1310.4	770.11	0	2080.51
Music	100	24.46	0	50	74.46
Personal Ministries Secretary (publishing)	50		635.72	907.91	-222.19
PA System	200		0	550	-350
Upper Youth Hall Deco		1000		0	1000
Sub Total	1350	2981.48	1405.83	1507.91	4229.4
Conference Wide Development					
Building Fund	250			0	250
Conference AYS	0			0	0
Conf Good Samaritan Fund	0			0	0
Church Planting	500			0	500
					0
Sub Total	750	0	0	0	750
Special Offerings					0
Education	50			0	50
Famine Relief	100			0	100
Home for Elderly	0			0	0
Messenger	1100			1032.69	67.31
Radio	50			0	50
Temperance	0			0	0
Voice of Prophecy	50			0	50
Youth Magazine	50			0	50
Sub Total	1400	0		0	1400
<b>Total Budget</b>	<b>27430</b>	<b>7269.03</b>	<b>21592.33</b>	<b>30278.47</b>	<b>26012.89</b>

			Monthly Actual	
Total To be raised	27430			
	2285.83		1772.59	-513.24
Weekly Target	527.5		443.14	-84.35
Weekly Target/person ( 150)	3.51		2.95	-0.56

**Pathfinders (J Gittens)**

<b>Department/Ministry:</b> Pathfinders	<b>Period Covering:</b> 3 <sup>rd</sup> Quarter 2016
_____	_____
<b>Author:</b> Junior Gittens	<b>Date:</b> 9 September '16
_____	_____

**List the actions passed by your Department/Ministry during this period:**

1. Hold a curriculum camp in July
2. Work closely with other departments.

**List the major plans of your Department/Ministry for next quarter:**

1. The Pathfinder Dept. managed to function regardless of the lack of staff that we have.
2. Pathfinder Club members baptised.

**List the major plans of your Department/Ministry for next quarter:**

1. As a club we would like to prepare at least 2 teams to take part in the Pathfinder Bible Experience. To achieve this we need the support of parents and guardians to help the pathfinders familiarise themselves and study the book for the 2017 competition. (Galatians, Ephesians, Philippians, Colossians, 1st and 2nd Timothy.

2. Working with the children's ministries department implement and maintain bible studies for the pathfinders and children of our church to help them understand what we believe and who they are.

3. Recruit more volunteers to help in running the club.

4. Conduct our investiture and social on 15<sup>th</sup> October.

**Comments:**

The department constantly struggles for lack of staff and funding. This put a strain on current staff and on resources to achieve all we need.

Through discussions with the children's ministries leader we looked at how we can run bible studies to help support the recently baptised and those thinking of. Many of our fundamentals make up the pathfinder requirements and we planned to start this month running at the same time as the adult bible study class



**Women's Ministries (A Davis)**

<b>Department/Ministry:</b> Women's Ministries	<b>Period Covering:</b> April - Sept 2016
_____	_____
<b>Author:</b> Avery Davis	<b>Date:</b> 8 <sup>th</sup> Sept 2016
_____	_____

**List the actions passed by your Department/Ministry during this period:**

1. To provide a quarterly newsletter for the women of Luton Central SDA
2. To promote BUC and SEC WM events to the women of Luton Central SDA
3. To offer the women of Luton Central SDA the opportunity to carry out a spiritual gifts assessment to identify and utilise their areas of strength.
4. To plan and conduct Writing Workshops, a Prayer Breakfast and investigate costs of possible Women's Retreat for local churches.

**List the major achievements of your Department/Ministry for this period:**

1. Large attendance at local Saturday Night Women's Meeting and Group outing to Singles Conference in Stratford on Avon.
2. Two successful writing workshops delivered to women from Luton Central, Luton North, Watford and Milton Keynes churches, which also raised funds for the department.

3. Women's Emphasis Day programme focussed on forgiveness and healing in which members participated.

**List the major plans of your Department/Ministry for next quarter:**

1. To produce and distribute at least one newsletter, in printed and digital format

2. To establish a women's prayer chain

3. To work alongside Social Committee in planning and delivery of an End of Year Banquet